

**Proceedings of Library Committee
meetings of last five years**



Office of the Registrar


No: SGTU/Comm./37/2019/3668

Dated: 24th July, 2019

Notification

The Vice Chancellor Is Pleased to constitute the Library Committee with following members:

- | | |
|--|--------------------|
| 1) Dr Amit Bhardwaj, Prof & Head, Dept of Periodontics, FDS | - Chairman |
| 2) Dr Amit Saxena, Prof & Head, Dept of Anatomy, FMHS | - Member |
| 3) Dr Archana Chaudhary, Asso professor,
Dept of Environmental Sciencs, Faculty of Sciences | - Member |
| 4) Dr. Rajan Garg, Professor, FEAT | - Member |
| 5) Ms. Swati Yadav, Asst. Professor, FFAD | - Member |
| 6) Mr Praveen Grover, CFAO | - Member |
| 7) Mr Mukesh Chand, Librarian | - Member Secretary |

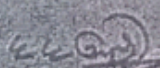

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No: SGTU/Comm./37/2019/

Dated: 24th July, 2019

A copy Is forwarded to the following for Information and necessary action:

1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind Information of the Chairperson
2. PA to the VC for kind Information of the Vice Chancellor
3. PA to PVC for kind Information of the Pro Vice Chancellor
4. All Deans/Directors/Principals
5. All Members of the Committee
6. GM- Admin
7. GM- HR


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Office of the Registrar

No. : SGTU/Acad./53/2022/1798.

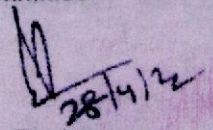
Dated: 28th April, 2022

NOTIFICATION

The Vice Chancellor is pleased to re-constitute the Library Committee as mentioned below:

- | | |
|--|------------------|
| (a) Dr. Madhulekha Bhattacharya, HOD, Community Medicine, FMHS - | Chairperson |
| (b) Dean's Representative from Faculty of Behavioural Sciences - | Member |
| (c) Dr. Archana Chaudhary, Assoc. Professor, FOSC - | Member |
| (d) Dean's Representative from Faculty of Engineering & Technology - | Member |
| (e) CFAO's Representative from Accounts Department - | Member |
| (f) Mr. Mukesh Chand, Librarian - | Member Secretary |

This Notification will supersede all the earlier notifications regarding constitution of Library Committee.


28/4/22
Registrar

Endst. No. : SGTU/Acad./53/2022/1799-1829

Dated: 28th April, 2022

A copy of the above is forwarded to the following for information and necessary action:

1. PA to VC for kind information of the Vice Chancellor
2. PA to PVCs for kind information of the Pro Vice Chancellor
3. All Deans/Principal/Directors
4. All the members of the Committee


28/4/22
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Office of the Registrar

No. : SGTU/Acad./53/2022/2901

Dated: 18th July, 2022

NOTIFICATION

The Vice Chancellor is pleased to re-constitute the Library Committee as mentioned below:

- | | | |
|--|---|----------------------|
| 1. Dr. Omkar Krishan Shetty, Dean, FDSC | - | Chairperson |
| 2. Dr. Naresh Kumar Chandel, FBSC | - | Member |
| 3. Dr. Sahil Vashisht, PVC Office | - | Member |
| 4. Dr. Prachi Saffar Aneja, Head Anatomy | - | Member |
| 5. Mr. Mukesh Chand, Librarian | - | Member Secretary |
| 6. Mr. Hanumant Negi, ERP | - | Member |
| 7. Nominee | - | Library, AIIMS Delhi |
| 8. Nominee | - | Library, IIT Delhi |

This Notification will supersede all the earlier notifications regarding constitution of Library Committee.

18/7/22
Registrar

Endst. No. : SGTU/Acad./53/2022/2902-2934

Dated: 18th July, 2022

A copy of the above is forwarded to the following for information and necessary action:

1. PA to VC for kind information of the Vice Chancellor
2. PA to PVCs for kind information of the Pro Vice Chancellor
3. All Deans/Principal/Directors
4. All the members of the Committee

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Minutes of Meeting

Agenda of the Meeting:	Library Committee review meeting
Meeting Date:	12.05.2020
Meeting Time:	3:00pm to 3:45pm
Meeting Location:	Office of PVC (Room no A-103, A-Block)
Meeting chaired by:	Dr. G L Khanna, PVC
Invitees:	Dr. Amit Bhardwaj, Mr. Mukesh C Bharti
Minutes Issued By:	Dr. Amit Bhardwaj

Discussions/ Observations/ Suggestions

The meeting was started with the reading of agenda by the chair.

The agenda of meeting was to review the functioning of Library Committee of the university.

1. Mr. Mukesh C Bharti, Chief Librarian explained the regular functioning to the library in which he detailed upon the number of libraries in the university, their timings, their sitting capacity.
2. He explained the procedure of procurement of books, journals etc.
3. He detailed upon the annual budgeting of the library which was approved by the Management.
4. As few members of library committee have left the job so it was decided to include new members through Registrar office.
5. It was decided that the library committee must meet once in three months to review all the prevailing issues. They can meet on emergency basis also.
6. Dr. G L Khanna emphasized to make special Covid arrangements in library before the university reopens
 - a. It includes maintenance of social distancing
 - b. Proper hand sanitization of library staff and users.
 - c. Promotion of use of e-learning resources available in library.

The meeting was concluded with the closing remarks of the chair.

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Dr. Amit Bhardwaj
12/5/2020

R26
Kalam
21-5-2020

Library Committee **Minutes of Meeting**

Date: 26th Feb 2021.

A meeting of Library Committee was held on at 26th Feb 2020 at 03:00 PM in room No.305 at A-block.

Agenda:

Agenda of the meeting were as following:

- Turnitin Plagiarism monitoring software
- RFID Technology in library/peoples counting machine
- Journals renewal subscription 2021.
- New books purchase.
- Databases Subscription/renewal.

Decision:

Following decision were taken in meeting to resolve the issue:

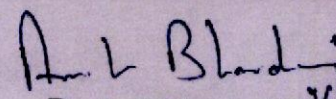
1. Turnitin Plagiarism monitoring software requirement crated and send for purchase department
2. RFID Technology proposal send to finance department for financial approval.
3. People counting machines final requirement sent for purchase with approvals.
4. Journals renewal/subscription are in process with approvals of Dean/Directors through purchase department.
5. Books requirement are processing and purchase through purchase department.
6. Database renewals are in process.
7. A staff reading area is created in A block library as discussed in meeting.

Following members were present in meeting:

- | | |
|---|--------------------|
| 1. Dr.Amit Bhardwaj, Prof.& HOD-Dept.,Periodontics, FDS | (Chairperson) |
| 2. Dr. Archana Chaudhary,Asso Prof.-EVS , FSc. | (Member) |
| 3. Ms.Swati Yadav Asst. Prof,FFAD | (Member) |
| 4. Mr. Mukesh Bharti, Chief Librarian | (Member Secretary) |


26/2/21

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Dr. Amit Bhardwaj 26/2/21
(Chairperson- Library committee)

Library Staff-Internal meetings
Minutes of Meeting

Date: 25th March 2021

A meeting of Library Staff held on 25th March 2021 at 10:30 AM in Medical Central Library.

Agenda:

Agenda of the meeting are as following:

- Register office circular for online classes due to COVID-19 for non council courses.
- Circulation services and policy.
- Library issue and problems.

Decision:

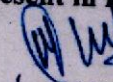
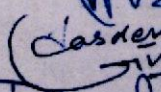
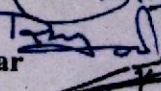
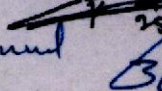
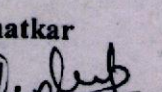
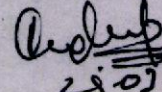
Following decision are taken in meeting to resolve the issues

Need to update koha application calendar as per circular because borrower can't attend classes' offline.

Need to update all the documents as per demands of different departments.

Library staff needs to update all reports on daily basis.

Following members were present in meeting:

1. Mr. Mukesh Chand  25/3/21
2. Mr. Jasdev  25/3/21
3. Mr. Rajeshwar  25/3/2021
4. Mr. Munna Kumar  25/3/21
5. Mr. Anil Kumar  25/3/21
6. Mr. Pradeep Khatkar  25.03.21


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100	CONTEMPORARY IMPLANT DENTISTRY	MISCH,CARL	3RD	2
101	THE LEGENDS OF IMPLANT DENTISTRY	LINKOW,LERARD	1ST	2
102	BONE REFORMATION-IMPLANTS	LUNDGREN	1ST	1
103	IMMEDIATE LOADING IN IMPLANT DENTISTRY	LOPEZ,VICENTE	1ST	1
104	RISK FACTORS IN IMPLANT DENTISTRY	RENOUARD	1ST	1
105	IMPLANTS IN QUALITATIVELY COMPRONISED BONE	WATZEK, GEORG	1ST	1
106	BONE BIOLOGY, HARRESING ,GRAFTING FOR IMPLANTS	GRAG, ARUN K.	1ST	1
107	ESTHETIC IMPLANT DENTISTRY	PALECCI, PATRICK	2ND	1
108	MAXILLARISINUS SURGERY	TIZIANO, TESTORI	1ST	1
109	A PARICTICAL GUIDE TO IMPLANT DENTISTRY	LANKA, MAHESH	1ST	3
110	ATLAS OF TOOTH AND IMPLANT SUPPORTED	WEINBURG, LAWRENCE	1ST	1
111	IMMEDIATE LOADING OF DENTAL PROSTHODONTICS IMPLANTS	DAVARFANAH,M	1ST	1
112	THE ART OF THE LOMPUTER GUIDED IMPLANTOLOGY	TARDIEU, PHILIPPE	1ST	1
113	DECISION MAKING IN ORAL & MAXILLOFACIAL SURGERY	LASKIN, DANIAL	1ST	1
114	ORAL CELLS & TISSUES	GARANT, PR	1ST	1
115	ORAL & MAXILLOFACIAL SURGERY-V-1	LASKIN, DANIAL		5
116	ORAL & MAXILLOFACIAL SURGERY-V-2	LASKIN, DANIAL		5
117	TB OF ORAL & MAXILLOFACIAL SUGERY	MALIK, NEELIMA	2ND	5
118	HB OF LOCAL ANESTHESIA	MALAMED,S.F.	5TH	5
119	INTRODUCTION TO PRAL IMPLANTOLOGY	DABAS, VIPIN	1ST	3
120	ANATOMY & MORPHOLOGY OF MANDIBLE-IMPLANT V-1	LINKOW,LERARD	1ST	3
121	ANATOMY & MORPHOLOGY OF MANDIBLE-IMPLANT V-2	LINKOW,LERARD	1ST	3
122	ORAL & MAXILLOFACIAL SURGERY	TAWARE,CP	1ST	3
123	TB OF ORAL MAXILLOFACIAL SURGERY	KAPOOR, VINOD	2ND	2
124	PRACTICAL GUIDE TO ORAL MAXILLOFACIAL SURGERY	TAWARE,CP	1ST	3
125	COMPLICATION IN ORAL & MAXILLOFACIAL SURGERY	KABAN		1
126	CONPEMPORARY IMPLANT DENTISTRY	MISCH,CARLS	3RD	1
127	EVOLVING TRENDS IN ORAL & MAXILLOFACIAL SURGERY	TAWARE,CP	1ST	1
128	IMPLANT DENTISTRY A PRACTICAL APPROACH	GARG,ARUNK	2ND	1
129	FUNDAMENTAL OF ESTHETIC IMPLANT DENTISTRY	ASKKARY,ABD	1ST	1
130	FRACTURES OF THE MANDIBULAR CONDYLE	KLEINHEING JOHANNES		1
131	IMPLANTOLOGY IN GENERAL PRACTICE	SEARSON	1ST	1
132	SURGICAL MANUAL OF IMPLANT DENTISTRY	BUSER,DANIEL	1ST	1
133	REHABILITATION OF COMPLEX CLEFT PLATE, CRANIO MAXILLOFACIAL	BRANEMARK,PER -INGVAR	1ST	1
134	TEXTBOOK OF SUGERY FOR DENTAL STUDENTS	MARWAH	1ST	2
135	LOCAL ANESTHESIA & PAIN CONTROL IN DENTAL PRACTICE	BENNETT,C.R.	7TH	4
136	TEXT BOOK OF ORAL & MAXILLOFACIAL SURGERY	CHAKRAVARTHY,C.	2ND	2
137	MONHEMS LOCAL ANESTHESIA & PAIN CONTROL	BENNETT,C.R.	7TH	3
138	EXCESS FACE HEIGHT MALOCCLUSION	STEN ,ARONSON	1ST	1
139	MATHOGS ATLAS OF CRANIOFACIAL TRAUMA	R.H.MATHOG	2ND	1
140	AN ATLAS OF HEAD & NECK SURGERY	JOHN.M.LORE	1ST	1
141	COMPLICATIONS IN ORAL & MAXILLOFACIAL SURGERY	L.B.KABAN	1ST	1
142	TEXT BOOK OF ORAL AND MAXILLOFACIAL SURGERY	MALIK,NEELIMA ANIL	3RD	5
143	PETERSONS PRINCIPLES OF ORAL AND MAXILLOFACIAL SURGERY	SEMBULINGAM,K	3RD	2
144	APRACTICLE GUIDE TO IMPLANT DENTISTRY	LANKA,MAHESH	1ST	2
145	MINOR ORALSURGERY	HOWE ,GEOFFREY.L	3RD	5
146	CLINICS IN ORAL & MAXILLOFACIAL SURGERY	SHARMA ,S.M	1ST	2
147	TEXT BOOK OF ORAL & MAXILLOFACIAL SURGERY	MALIK,NEELIMA ANIL	3RD	2
148	COMPLICATIONS IN ORAL & MAXILLOFACIAL SURGERY	KABAN ,L.B.	1ST	2
149	HAND BOOK OF LOCAL ANESTHESIA	MALAMED ,STANLEY.F.	6TH	2
150	MAXILLOFACIAL INJURIES-1	ROWE ,N.L.	1ST	2
151	TEMPOROMANDIBULAR DISORDERS	ROBIN GRAY,ZIAD	1ST	1

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Library Committee **Minutes of Meeting**

Date: 26th July 2022

A meeting of the Library Committee was held on 26th July 2022 at 11:00 AM in Dean Office, B-Block, Faculty of Dental Sciences.

The agendas of the meeting were as follows:

1. Library digitization
2. library budgeting
3. Purchase of New books
4. Print journals renewal/subscription
5. Online resources/ databases renewal and new subscription
6. Central Library plan
7. Library Modernization
8. Any other agenda.

Discussions/Recommendations:

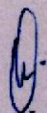
1. The committee discussed on RFID technology implementation in Medical Library, Sciences & Social Sciences Library, and during the meeting it was decided that after implementation of RFID in both the libraries, the functioning will be checked, and the library will further plan RFID technology in other libraries.
2. The committee discussed and advised the implementation of RFID OPAC Kiosk in all libraries.
3. The committee decided to schedule an induction program for library services in beginning of new sessions.
4. It was decided to prepare and distribute Library Brochures to new students during induction program.
5. The proposal for Knimbus - Digital Library Platform was presented in the library for digitization of the library and the committee approved of it.
6. The committee discussed on library modernization, and it was advised to update the computers with advance hardware & software in library in phases.
7. A discussion was held in the meeting regarding Library budget and the committee suggested to increase the library budget as per the requirements needed for the modernization and rich collection of the library.


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8. The committee proposed to demonstrate a book exhibition which includes books from different publishers and hence the faculty and students can give recommendation to the library to purchase new books.
9. The list of discarded books will be sent to all the respective Deans for their approval as it was decided in the previous library committee meeting and then the approved books will be discarded as per the policy.
10. It was discussed in the meeting that the list of Print journals will be presented to all the Deans in the month of Nov-Dec for any change or suggestions.
11. The committee discussed on the Central library plan and suggested to execute the planning of central library building as soon as possible.
12. The committee suggested to display new arrivals for faculty and students.

Following Members were present in the Meeting:

1. Dr. Omkar Krishna Shetty, Dean, FDSC
2. Dr. Naresh Kumar Chandel, FBSC
3. Dr. Sahil Vashisht, PVC Office
4. Mr. Mukesh Chand Bharti, Librarian
5. Mr. Hanumant Negi, ERP
6. Ms. Prerna Goswami, Asst. Librarian


Dr. Omkar Krishna Shetty
(Chairperson-Library Committee)


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Library Committee
Minutes of Meeting
Date: 4th Feb 2022.

A meeting of the Library Committee was held on 4th Feb 2022 at 11:00 AM in Library Information Centre Journals section at A -block.

Agenda:

The agendas of the meeting were as follows:

1. New books purchase
2. Print Journals renewal/subscription
3. Online resources databases subscription
4. RFID Technology-enabled library
5. Remotex facility for users 24x7 days.
6. Discard unusable resources.
7. Any other agenda.

Recommendations/Decisions:

Following decisions were taken in the meeting to resolve the issue:

1. New books acquisition process in progress and indent of books will be sent for purchase department with all approvals, The following faculty books demand indents already send for purchase department for further action- Naturopathy, AG, FCM, Ayurveda, Engineering, Law, Psychology Nursing and Dental books.
2. Print journals subscription and renewal subscription sent for purchase with approval of Dean's and DC Members as per policy and norms.
3. RFID Technology proposal send purchase department with all the details for order and implementation.
4. Online resources databases requirements will be processed as per demand, usage and norms for academic use.
5. Digital Library resources - Remotex proposal send in purchase approval of VC, PVC Admin, Registrar, IT Head and ERP Manager.


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6. Very old, damaged and unusable library resources may be discarded from the library as per 'DISCARD POLICY' of Library/University, and LC also advised to categorize discarded resources in three sections

A-Two copies of each resource are reserved for rare collection.

B. Common subject resources may be transferred to other SGT libraries for further use.

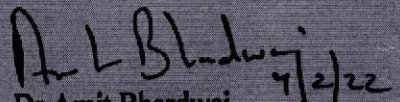
C. Completely damaged, torn and marked books will send for discard or recycling purposes.

7. We need to add three new members in LC on place of following members.

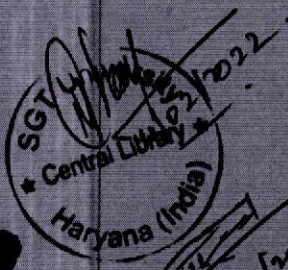
- 1) Dr Amit Saxena Prof & Head, Dept of Anatomy, FMHS.
- 2) Dr Rajan Garg, Professor, FEAT
- 3) Ms Swati Yadav, Asst. Professor, FFAD

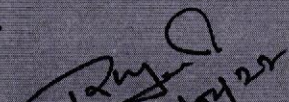
Following members were present in the meeting:

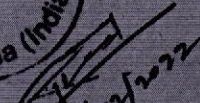
1. Dr Amit Bhardwaj, Prof. & HOD-Dept., Periodontics, FDS (Chairperson)
2. Dr Archana Chaudhary, Asso Prof.-EVS, FSc. (Member)
3. Mr Mukesh C. Bharti, Librarian (Member Secretary)
4. Mr Rjaeshwar Dayal (Assist. Librarian)
5. Mr Jasdev (Assist. Librarian)
6. Mr Munna Kumar (Assist. Librarian)
7. Mr Anil Prasad (Assist. Librarian)


Dr Amit Bhardwaj 7/2/22

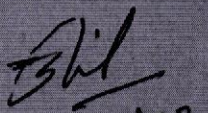
(Chairperson- Library committee)




04/02/22


4/02/22


4/02/2022


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07/02/2022.



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Library Committee **Minutes of Meeting**

Date: 2nd June 2022.


A meeting of the Library Committee was held on 2nd June 2022 at 11:00 AM in committee room first floor at C-block, Faculty of Medicine and Health Sciences.

The agendas of the meeting were as follows:

1. Timeline for Purchasing of Books in the Library.
2. Print Journals Renewal/Subscription.
3. Processing of books for discarding.
4. Online Resources Renewal/Subscription
5. Online Resources training
6. Library Budget for session 2022-23

Discussions/Recommendations:

1. Approximate Budget of the Libraries for the year 2022-2023 was presented in the meeting and a copy of the same is also submitted to the Accounts section.
2. The committee decided to order/purchase Books in the Library twice a year, the first purchase order will be processed in March to April and second order will be processed in October to November.
3. The approved discard policy was presented for the unusable library resources during the meeting.
4. It was decided in the meeting that the list of discarded books will be sent to all the respective deans for their approval and recommendations for discarding, the final to be presented in the next Library Committee meeting.
5. It was discussed in the meeting that the Print Journals Subscription will be processed in month Dec to Jan.
6. Online Resources Renewal/Subscription to be made on time with approval of the Deans.


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Copy to

- ① The Registrar office. - Swati
07/07/2022
- ② The CFO office.
- ③ .

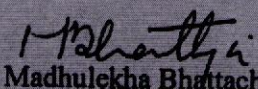

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7. It was discussed and recommended in the meeting that trainings sessions should be conducted during the induction programmes for the PG students, training for the faculty members was also proposed to be done with the approval of the Deans.

Following members were present in the meeting:

1. Dr. Madhulekha Bhattacharya, HOD Community Medicine- (Chairperson) *M Bhattacharya*
2. Dr. Archana Chaudhary, Asso. Prof.-EVS, FSc. (Member) *Archana*
3. Dr. Pradeep Kumar Assist. Prof. FET. *Pradeep (Associate Prof.)*
4. Dr. Vikas Sharma HOD, Clinical Psychology *Vikas*
5. Mr. Nareen Paras, CFO Naveen Paras *Naveen*
6. Mr. Mukesh C. Bharti, Librarian (Member Secretary) *M Bharti*
7. Mr. Rajeshwar Dayal Assist. Librarian *Rajeshwar*
8. Mr. Jasdev, Assist. Librarian *Jasdev*
9. Ms. Prema Goswami, Assist. Librarian *Prema*
10. Mr. Pradeep Khattkar, Library Assist. *Pradeep*


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Dr. Madhulekha Bhattacharya
(Chairperson- Library committee)